



Inside this issue:

FROM the CHAIR 1

Present Like a Pro 2

Partner with a Professional 2

Read to Lead Book Club 3

September 8, 2016 Meeting Minutes 4-5

LAMS Executive Committee Roster 5

# A Newsletter of NCLA's Library Administration & Management (LAMS) Section

**FROM the CHAIR:**  
**By Mark Sanders**



**LAMS Letters** returns after an interruption of a little more than a year. On behalf of the LAMS executive committee, I hope that this restart will produce a rejuvenated publication that continues to serve as a channel for communicating and engaging the LAMS membership.

To bolster our efforts to serve the LAMS membership, please consider responding to the three brief questions below at:

<http://bit.ly/2dDDkQN>

- What do you like about LAMS Letters? What do you not like?
- Any aspect you would like to see on an ongoing basis?
- Would you be willing to contribute content or be on the publishing team?



LIBRARY ADMINISTRATION & MANAGEMENT

GROWING & DEVELOPING LIBRARY LEADERS

NORTH CAROLINA LIBRARY ASSOCIATION

# Present Like a Pro!

## Presentation Skills at Any Stage

### Coming May 17 2017

Designed and developed by librarians with one common goal: To make YOU a better presenter!

You'll learn about :

- Types of presentations
- Presentation technology trends & tips
- How to define a topic
- How to present at a conference
- How to design a poster session

This workshop will help you :

- Audience engagement,
- Body language, tone, anxiety
- How to write learning outcomes
- Dealing with the unexpected
- Recovering when things go wrong
- Creating a mindful presentation

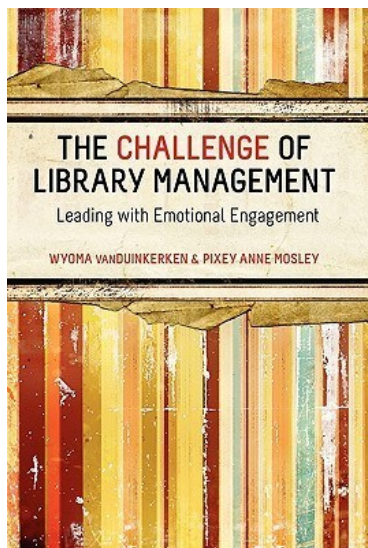


## Partner with a Professional Program

In June LAMS began a mentoring program linking students and new librarians with experienced library professionals. Mentees submitted a form indicating areas of professional interest and were matched with one of 17 mentors. After an introductory email from LAMS, the mentee and mentor have the freedom to develop a professional relationship that works best for their interests and needs.

LAMs will follow up individually with everyone in December to gauge the success of the program. Some of the areas of interest:

- |   |  |
|---|--|
| • Library Administration & Management     | • Balancing work and home                |
| • Long and short term development / goals | • Scholarship / Publishing               |
| • Resume Development / Interview Skills   | • Communication Skills                   |
| • Technology Skills                       | • Professional Networking / Associations |
| • Public Speaking / Presentation Skills   | • Strategic Planning                     |

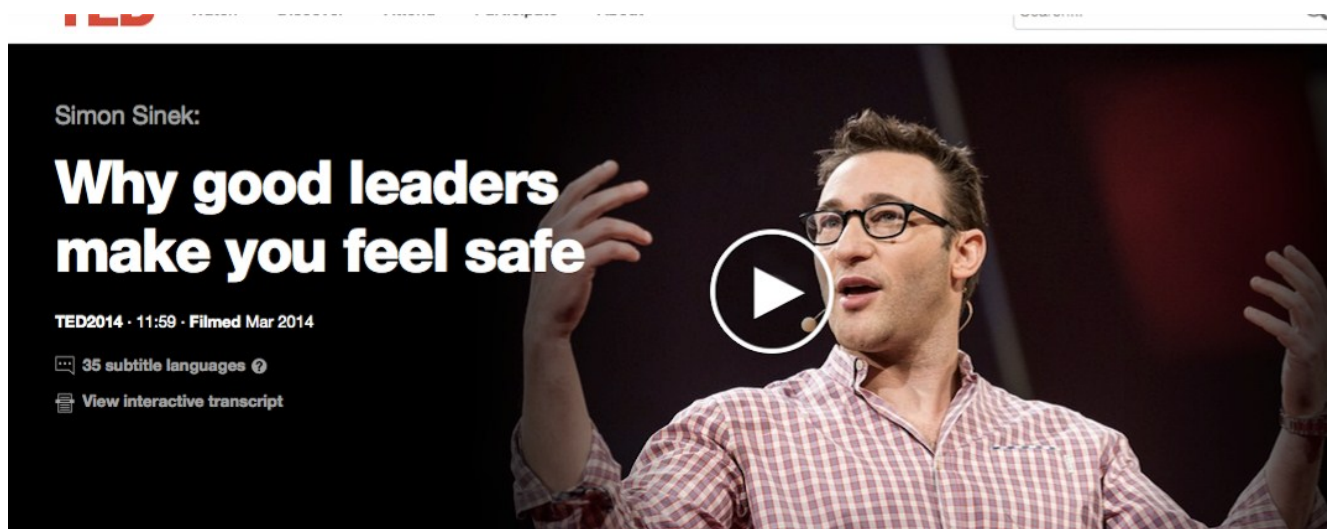


## The Challenge of Library Management: Leading with Emotional Engagement

by Wyoma Vanduinkerken, Pixey Anne Moseley

On Friday, August 18th, several librarians gathered at the North Regional Branch of the Wake County Public Library to discuss the inaugural LAMS “Read to Lead” book club selection. Prior to the start of the face-to-face discussion the group watched a Ted Talk by noted leadership and management author and consultant, Simon Sinek, about “Why Good Leaders Make you Feel Safe”. The video is accessible here: <http://bit.ly/1uab3Gu> Afterwards, the group discussed reactions to the book. While everyone agreed that there were many good ideas within the book, most agreed that it was a bit repetitive and that the title should’ve been The Challenge of **Change** Management. Many interesting anecdotes were shared, and of particular note were the observations of Dale Cousins, former President of NCLA who recently retired from the Wake County system after 40 years of service. Dale facilitated the discussion and provided an invaluable perspective from a Director’s point of view.

The next book club discussion will be on the book: [Crucial Conversations by Kerry Patterson](#). The F2F discussion date will be January 30th, 2017 at 2:00 p.m. at the East Regional Library in Knightdale, NC. Email [sandersm@ecu.edu](mailto:sandersm@ecu.edu) if you’re interested in more information.



# LAMS: Library Administration & Management

## Meeting Minutes



Date: September 8, 2016

Time: 10:00 AM

Location: East Regional Library, Knightdale, NC

Attending – Crumpton, Hamilton, Luck (by phone), Russell, Sanders

1. The committee discussed the NCLA's president's subcommittee initiatives and the success of the most recent Legislative Day.

2. More than 50 people signed up for the program via Google Forms and more than 30 joined the Good Reads group. The F2F event on August 18th was attended by eight people, mostly from the Wake County Public Library system. The group had a great time hearing featured speaker Dale Cousins' perspective and discussing reactions to the themes in the book. There is strong support for doing it again with a F2F around mid-November. Sanders will present three titles to be ranked as the next selection by the folks who signed up via Google Forms, along with some other questions. Crumpton noted that the Leadership Institute (LI) has a selection of books that could contribute to a facilitated conversation. LAMS may invite LI participants to lead a discussion of a selection at the spring midyear meeting on April 17th. Mike will invite LI folks to keep their eyes peeled for a Book Club invitation to NCLA list. We should always consider cost for hardcopy ALA publications.

### Questions:

- i) Do you want to stay on the email list?
- ii) Rank three titles in order for selection as the next book club title.
- iii) Would you be willing to facilitate in your area?

3. Brandy reviewed the tentative structure of the Present like a Pro (formerly Presentation Academy) workshops and tutorials. The F2F session will take place from 9:30 a.m. - 3:30 p.m. on Wednesday, May 17, 2017, at the High Point Museum Education Room on the lower level. The attendance would be capped at 25 and cost \$25. There was interest in doing an abbreviated version at the previously mentioned midyear meeting of the LI. There was also interest in doing a preconference at the 2017 NCLA biennial conference in October.

4. Several NCLA sections are supporting the LI and it's in good shape for the September event. LAMS approved the following motion: "Barring any logistical constraints, LAMS agrees to fund membership in the section for up to 12 months to all participants of the 2016 Leadership Institute." Mark will follow up with Kim Parrot about the creation of a promo code for the website. The committee also approved the following motion: "Barring any logistical constraints, LAMS agrees to fund up to \$500 of support to the midyear meeting of the Leadership Institute".

5. LAMS Letters should continue has a vehicle for communicating and engaging the LAMS membership. Content should include the meeting minutes, reports and information on initiatives and events. Once the minutes are approved, Mark will populate into the template along with other content and send out for review by the Executive Board. The next issue should go out in mid-November. It can include a survey of the membership with the following questions.

- i) What do you like about LAMS Letters? What do you not like?
- ii) Any aspect you would like to see on an ongoing basis?
- iii) Would you be willing to contribute content or be on the publishing team?

6. The group reviews the NCLA logo template and decided to create one for LAMS with the text "Growing & Developing Library Leaders"

7. The groups decided to wait until December to try to assess the Partner with a Professional program. It would be good to email everyone in case there's a need to restart the connection. But it would be good to plant the seed with the mentors now for assessment in Dec. Set the expectation that there will be a request for information about the experience at the end of the year. This could be a great program at the NCLA conference next year. We could ask mentors if they would be willing to participate in at panel.

## Executive Committee for 2015-2017 biennium

### [Michael Crumpton](#)

Assistant Dean for Administrative Services - University of North Carolina at Greensboro

### [Laurence Gavin](#)

Branch Manager - Cumberland County Public Library

### [Brandy Hamilton](#)

Branch Manager - Wake County Public Libraries

### [Siobhan Loendorf](#), **Secretary/Treasurer**

Assistant Library Director - Catawba County Library System

### [Lara Luck](#)

Collection Development Manager - Forsyth County Public Library

### [Elizabeth Novicki](#), **Vice-Chair**

Director - Salem Academy & College Libraries

### [Lorrie Russell](#)

Assistant Director - High Point Public Library

### [Mark Sanders](#), **Chair**

Assistant Director - East Carolina University



LIBRARY ADMINISTRATION & MANAGEMENT

GROWING & DEVELOPING LIBRARY LEADERS

NORTH CAROLINA LIBRARY ASSOCIATION