

North Carolina Library Association Executive Board Meeting Friday, April 29, 2022

Hybrid model: in person at Mooresville Public Library and on ZOOM Online Conferencing Platform

Attending in person:

Libby Stone (President), **Lorrie Russell** (Past President, SELA Representative), **Dawn Behrend** (Vice-President/President Elect), **Lara Luck** (Treasurer), **Kate Engelbrecht** (Treasurer-Elect), **Siobhan Loendorf** (ALA Council Representative), **Juli Moore** (Regional Director-Piedmont, Leadership Institute), **Wanda Brown** (Regional Director-Central/Triad), **Paul Birkhead** (Finance), **Mark Sanders** (Constitution, Codes and Handbook), **Morgan Ritchie-Baum** (Business Librarianship in North Carolina), **Tim Hunter** (Community and Junior College Libraries), **Sarah Miller** (Literacy), **Rachel Olsen** (New Members), **Michelle Osborne** (Reference and Adult Services), **Brittany Champion** (Ethnic & Minority Concerns), **Denice Lewis** (STEM-LINC), **Pamela Mason** (Archives), **Megan Mead** (Administrative Assistant)

Attending via ZOOM: **Ralph Scott** (NC Libraries), **Delandrus Seales** (NCSLMA), **Michael Crumpton** (Development), **Amanda Glenn-Bradley** (Marketing), **Matt Mano** (Youth Services), **Kate Hill** (Technology & Trends), **Michelle Hildreth** (Women in Libraries), **Elisabeth Garner** (Government Resources), **Erin Holmes** (Web and Technologies Support), **Ronald Headen** (Paraprofessional), **Sandra Lovely** (Public Library), **Melody Rood** (New Members), **Tiffany Henry** (Resources and Technical Services), **Jessica Janecki** (Special Collections), **Jennifer Daugherty** (Regional Director - Eastern)

This meeting was called to order by Libby Stone at 10:32 a.m.

President Libby Stone thanked everyone for coming and shared her screen to pull up the agenda.

Motion to adopt the Agenda by Lorrie Russell. Seconded by Siobhan Loendorf and Motion carries. Agenda was adopted **(Unanimous aye from in person attendees, see chat record for attendee votes)**.

Motion to approve minutes of January 29, 2022 by Lorrie Russell, second by Juli Moore. No additions or changes, minutes approved. **(Unanimous aye from in person attendees, see chat record for virtual attendee votes)**.

President's Remarks – Libby Stone

The President's report is available online. Call for old business, there was none.

Treasurer's Report – Lara Luck, Treasurer

For the first quarter of 2022 is done, membership dues are in good standing. The actual income for January - March is over projections. Actual expenses were under projections. Introduced the new Administrative Assistant, Megan Mead. The money raised by Librarians Build Communities was paid out to Helping Haywood, three out-of-state conference registration fees were also paid. Our net worth is \$84,047.47, assets \$468,779.27 and liabilities \$384,731.80. Fund report: section chairs please share reports with your treasurers. First quarter \$8587.00 total of membership monies. Scholarship reports, no major losses. Profits from 2021 conference around \$18,000.

There was no further discussion of the budget.

Finance Committee – Paul Birkhead, Finance Chair

Unanimous approval votes for the proposed budget of 2022. We have conference profits from the last two conferences, money not budgeted. May move some money to endowments and short term CDs. When the finance committee meets, they will discuss and share actions taken with the board. No new business.

Section Reports

Business Librarianship In North Carolina - Morgan Ritchie Baum

There were 30 attendees for our census webinar, a partnership with NCLive is in the works, the Entrelib is having a pitch competition with 5 cash prizes, <https://entrelib.org/2022-elc-pitch-workshop/>.

Community and Junior College Libraries - Tim Hunter

The board is now complete. We will host a panel session on 6/15 about the future of community college library spaces. Our chair also sits on the board of the North Carolina Community College Library Association (NCCCLA).

Government Resources - Elisabeth Garner

We have a new vice chair on our board. We held our spring meeting, and we are planning for the first in-person summer meeting in six years. Please email Elisabeth at garnere@uncw.edu if you have connections to library school personnel.

Leadership, Administration & Management - Michelle Hildreth for Brandy Hamilton

They are planning a trauma informed change management workshop, more information will be forthcoming. They are in the process of updating their website

Literacy - Sarah Miller

We are still looking to complete our committee and work on newsletters.

New Members- Rachel Olson

Our committee has reached enough members to have a co-chair, Melody Rood has volunteered. We are currently working on Western and Central region in-person social events. We would like to host a panel discussion in early 2023 for librarians who have been in the profession for five years or less. We want to roll out a mentoring program for all of NCLA, not just our section. More information will be forthcoming.

Public Libraries - Sandra Lovely

We are currently evaluating our outreach strategies. Diane Palmeri implemented our Facebook account, and we are continuing to see success with that. We are bringing back in person Fabulous Fridays. On 10/7 we have an in person event planned at the main library in Durham.

Reference and Adult Services - Michelle Osborne

We have held two buzz sessions this year. Central Piedmont Community College is hosting another upcoming event in May. Our next meeting will be 7/20. Our previous sessions are available online on the section page <https://nclaonline.org/rass>.

Roundtable for Ethnic and Minority Concerns - Brittany Champion

We held a successful telethon via Instagram, hosted a social event, and a Fulbright scholar event with Dr. Jones. We have upcoming events scheduled for 7/20, 8/17, 9/21 and 11/16. We are working to expand our visibility, so we had members participate in a Black History program at Mooresville Public Library, and attend the NC Community College Association Conference. We had a partnership with Little Tokens, reading stories to African children, that was a success. We will now start to plan for the conference in 2023.

Resources and Technical Services - Tiffany Henry

We are in the process of creating programming for Fall 2022.

Special Collections - Jessica Janecki

We completed our call for proposals for our upcoming 5/22 storytelling program.

STEM Librarianship in NC - Denise Lewis

We had a successful first webinar on 2/9, Scraping with Python. We have an upcoming webinar on 5/26, Building Bridges between academic and public libraries related to STEM programming.

Technology and Trends - Kate Hill

We have a full board now. We have been taking a break from webinars, but have been posting weekly on our social media accounts. We are working on a partnership with RTSS. Fall 2022 we plan to present an in person Wikipedia program.

Women in Libraries - Michelle Hildreth

We have met twice so far this year, and have decided to meet bi-monthly rather than quarterly. We hosted the ALA President and a panel about statistics.

Youth Services - Matt Mano

We have set our retreat dates for 11/3-11/4. At our July meeting, we should have handbook updates. We are currently looking for a Vice Chair.

Committee Reports

Archives - Pamela Mason

On 6/9, our committee, along with Libby Stone, Dawn Behrend and Lorrie Russell, will be visiting the State Library to go through the NCLA archives.

Conference Planning - Dawn Behrend

We are planning for a full in-person conference, but possibly including a virtual component. Roles are filled, but we have plenty of room for volunteers. Please reach out and we will get you assigned to a subcommittee.

Constitution, Codes & Handbook - Mark Sanders

Two sections have been working to change or amend their bylaws, GRS and YSS. Our NCLA handbook is outdated. Rodrigo Castro and Lorrie Russell have been working on the committee to help update the handbook to make it more useful.

Motion: Redistribute and/or relocate the historical information from the handbook to the website. Coming from the committee, motion does not need a 2nd, motion approved. **(Unanimous aye from in person attendees, see chat record for virtual attendee votes).**

Discussion: Are there backups for our website? Erin Holmes said Wild Apricot does have a backup on their end. Lorrie Russell said the state library in Raleigh also has a backup. Will we make a physical copy with changes for Archives? Lorrie stressed the importance of documenting everything you do as a section chair or committee chair. Discussion about applying for a grant to digitally preserve our archives.

Development - Mike Crumpton

Using NCLA's existing logo, Development created a campaign to create a philanthropic culture of support to create and sell magnets, starting with a donation of \$10 to the association. Lara said we need to have a purpose for spending our money. Rachel suggested there are some new designs for logo stickers, logo clings, rounds vs. square, vinyl covers. Siobhan suggested waiting for the conference theme to piggyback.

Marketing - Amanda Glenn-Bradley

Please consider donating swag or contributing financially from your section for Leadership Institute. Our request for an NCLA Canva Pro account was approved, if you need access or marketing materials, please let us know. Please look at your section or roundtable logo for accuracy. There is a new newsletter submission form, this should stop the aggressive spam blocking and bounced emails when you submit requests.

Membership Committee Report - Juli Moore

We met earlier this year to touch base about welcoming new members. We are partnering with NMRT to have informal meet and greet sessions across the state.

Nominating - Lorrie Russell

There have been two people expressing interest in leadership positions. SELA met in January, and will meet again in May. They are partnering this year with the Mississippi Library Association Conference, which will be 10/11-10/14 and Lorrie will attend in person. She will remind SELA to cash their check from us from the 2021 Conference.

Website Committee - Erin Holmes

We have facilitated two trainings for website administrators, and Erin will send the recordings to those who attended. The committee is working on written instructions with screenshots, it should be available in May. Zoom and events requests link is on the website, and our administrative assistant, Megan, is handling those. Please let Erin know if you have problems. Erin will follow up with those individuals who had trouble uploading Board Reports via the website. Question about submitting a calendar request, NCLA creates a webpage with a link that you can share with your registrants.

NC School Library Media Association - Delandrus Seales

In February and March we planned winter tuneup programming with NCSLMA. Currently, we are preparing for an upcoming summer learning series. Our fall conference presenters window has closed. Scholarships and grants for school librarians are available through 5/31. Working with advocacy sections, we prepared and released a statement on censorship of books in school libraries, and continue to respond to ongoing book challenges. We have our upcoming in person conference planned for 10/5-10/7, and our next board meeting is coming up the third week in May.

ALA Council Report - Siobhan Leondorf

The January report has been submitted. There is an in person meeting in June in Washington, D.C. which I will attend. I look forward to updating you all at the next board meeting.

NC Libraries- Ralph Scott

We have new board members, currently accepting article submissions for the next issue.

With no other business, Libby adjourned the meeting at 12:10p.m.

Next Meeting: *Friday, July 29, 2022 at 10:00 AM, location undecided*

Chat vote for adopting the agenda:

01:26:24 Ralph Scott: Yes
01:26:27 Sandra Lovely: yes
01:26:31 Jessica Janecki: yes
01:26:31 Kate: yes
01:26:32 Matthew Mano, YSS: Yes
01:26:32 Michelle Hildreth: yes
01:26:33 Jennifer D: yes
01:26:35 Tiffany Henry (she/her) [RTSS]: yes
01:26:37 Melody Rood: yes
01:26:39 headenr: yes
01:26:41 Elisabeth Garner: yes

Chat vote to approve 1/29/22 minutes:

01:27:31 Sandra Lovely: yes
01:27:32 Jennifer D: Yes
01:27:33 Kate (Tech Trends): yes
01:27:34 Jessica Janecki: yes
01:27:35 Matthew Mano, YSS: Minutes - YES
01:27:35 Elisabeth Garner: yes
01:27:36 Michelle Hildreth: yes
01:27:36 Melody Rood: yes

01:27:37 Ralph Scott: Yes
01:27:38 Tiffany Henry (she/her) [RTSS]: yes
01:27:42 headenr: Yes.

Chat vote to approve motion from Constitution, Codes & Handbook:

02:15:07 Jennifer D: Yes
02:15:09 Kate (Tech Trends): yes
02:15:10 Ralph Scott: Y
02:15:11 Elisabeth Garner: Yes
02:15:11 Tiffany Henry (she/her) [RTSS]: yes
02:15:12 Michelle Hildreth: yes
02:15:16 Melody Rood: yes
02:15:17 Sandra Lovely: yes
02:15:24 Matthew Mano, YSS: HANDBOOK - YES
02:15:27 Jessica Janecki: This sounds great!
02:15:34 headenr: Yes.