

**North Carolina Library Association Executive Board Meeting  
Friday, July 29, 2022**

Hybrid model: in person at Catawba County Public Library in Newton, NC and on ZOOM Online Conferencing Platform

**Attending in person:**

**Libby Stone** (President), **Dawn Behrend** (Vice-President/President Elect), **Jenneffer Sixkiller** (Secretary) **Lara Luck** (Treasurer), **Kate Engelbrecht** (Treasurer-Elect), **Siobhan Loendorf** (ALA Council Representative), **Juli Moore** (Regional Director-Piedmont, Leadership Institute), **Morgan Ritchie-Baum** (Business Librarianship in North Carolina), **Tim Hunter** (Community and Junior College Libraries), **Sarah Miller** (Literacy), **Rachel Olsen** (New Members), **Michelle Osborne** (Reference and Adult Services), **Pamela Mason** (Archives), **Ronald Headen** (Paraprofessional), **Anne Mavian** (Intellectual Freedom)

**Attending via ZOOM: Ralph Scott** (NC Libraries), **Delandrus Seales** (NCSLMA), **Michael Crumpton** (Development), **Amanda Glenn-Bradley** (Marketing), **Matt Mano** (Youth Services, outgoing), **Amanda Weaver** (Youth Services, incoming) **Kate Hill** (Technology & Trends), **Michelle Hildreth** (Women in Libraries), **Elisabeth Garner** (Government Resources), **Sam Harlow** (Web and Technologies Support), **Sandra Lovely** (Public Library), **Melody Rood** (New Members), **Tiffany Henry** (Resources and Technical Services), **Jessica Janecki** (Special Collections), **Wanda Brown** (Regional Director-Central/Triad), **Brittany Champion** (Ethnic & Minority Concerns), **Denice Lewis** (STEM-LINC), **Elizabeth Ellis** (Library Advocacy & Legislative), **Breanne Crumpton** (Diversity)

This meeting was called to order by Libby Stone at 10:08 a.m.

President Libby Stone thanked everyone for coming and shared her screen to pull up the agenda.

Motion to adopt the Agenda by Rachel Olsen. Seconded by Siobhan Loendorf and Motion carries. Agenda was adopted **(Unanimous aye from in person attendees, see chat record for attendee votes).**

Motion to approve minutes of April 29, 2022 by Dawn Behrend. Seconded by Rachel Olsen. No additions or changes, minutes approved. **(Unanimous aye from in person attendees, see chat record for virtual attendee votes).**

**President's Remarks – Libby Stone**

Call to focus on our initiatives, personal and organizational health, DEI. State library visit in June with archivist Pamela Mason and Past President Lorrie Russell. NCLA no longer has a storage unit, thanks to Lorrie for emptying it. Phishing and hacking of the president's e-mail, taking down e-mail addresses and funneling communications through the Administrative Assistant. Zoom accounts being cut from 10 to 5 accounts. This year's subscription has already been paid so we may have to wait until the next renewal to cancel the 5 accounts. We will support you in saving or migrating your recordings before we cancel accounts. When needed for a conference, we can add back for a short time. Thank you for turning in your reports in a timely manner. Please let Jenneffer know if you are not receiving emails. Attended director's institute for Community College Library directors.

**Treasurer's Report – Lara Luck, Treasurer**

Lara shared her screen with the Fund Accounts report for all the sections and roundtables through the 2nd quarter. A reminder to please let her know if you want the reports sent to someone else. The endowments and scholarships are in good standing. Conference expenditures are still being figured out. The financial report, bank account balances from quarter 2 are in a very healthy condition. Net worth did go down slightly, \$148,698.41. Budget total income \$17,000. Not many expenses at \$12,300 yet, but the Zoom license bill will come out shortly. Upcoming dues are listed, travel stipends will be paid, and leadership institute monies. We have \$23,755.99 left to spend.

There was no further discussion of the budget.

## **Finance Committee – Libby Stone for Paul Birkhead, Finance Chair**

No new business to report.

## **Section Reports**

### **Association of College & Research Libraries- NC Chapter - Breanne Crumpton for Vellappan Vellappan**

Currently working with Incline, partnering on instruction.

### **Business Librarianship In North Carolina - Morgan Ritchie-Baum**

BLINC hosted the first hybrid meeting last Friday, 26 people RSVP with 9 in person. ELC pitch competition success. 5 cash prizes given away, will make sure checks are cleared. International librarianship focused, NCLive webinar success.

### **Community and Junior College Libraries - Tim Hunter**

First webinar on June 15, 18 people attended. Planning for a fall 2022 webinar related to reconsideration policies and challenges, charter changes were submitted, waiting for a vote under Constitution and Codes later this meeting.

### **Distance Learning Services - Dawn Behrend for Jessica O'Brien**

Working on filling membership roles for the section board, trying to get representatives from each library type. In their next meeting in August or September, they will establish some bylaws for the coming biennium.

### **Government Resources - Elisabeth Garner**

Summer workshop 6/10 in Chapel Hill with 15 people in attendance. 4 presentations, including one on Ukraine, government information for non-librarians (will share this), started an Instagram account with 29 followers already. One biennium goal is to reach LIS students, and have sent an email already to students across the state.

### **Leadership, Administration & Management - Brandy Hamilton**

Met yesterday, helping with Leadership Institute, sponsoring bags, gifts and will be presenting. New program director, Amy Whitfield. Newsletter is being compiled, trauma-informed leadership focus. Invited by WILR to be part of a panel in November about how to get more involved in NCLA. Obstacles for hiring speakers about trauma is cost prohibitive, so looking into other ways to help; book discussion groups, free resources. Seeking photos of leaders to improve the website. Upcoming workshops in October and November. Trying to bring back some networking events.

### **Legislative and Advocacy - Elizabeth Ellis for LaJuan Pringle**

Only 19 members, still recruiting for vice-chair and at-large director. ALA public policy office is watching North Carolina due to H755 bill passed by NC senate, has not been put to vote by NC House. Working with the intellectual freedom committee, working with NCLA as well to write a statement. Working on web and social media presence, establishing a fundraising committee to maintain student advocacy programs, updating current bylaws to reflect change from committee to a section.

### **New Members- Rachel Olson**

We met after the report was submitted. Looking to change bylaws, we need to meet with Mark and present to the Board. In September, we are hosting a social hour in Durham. October there will be one in Greensboro, November one in Asheville, later on in the Eastern part of the state. Co-hosting the panel on 11/9 with WILR and LAMS. 4imprint recommended to order swag. Mentoring program is being tabled until 2023, possible rollout at biennial conference.

### **North Carolina Paraprofessional Association - Ronald Headen**

56 participants at a conference in Greensboro, received suggestions on how to improve. Our quarterly meeting happened this week. Local author festival at Greensboro Public Library; NCPLDA is sponsoring refreshments, working on filling regional director vacancies. Trying to recruit new members.

### **Public Libraries - Sandra Lovely**

We are bringing back in person Fabulous Fridays, no hybrid. On 10/7 we have an in person event planned at the main library in Durham. 7/11 call for proposals went out, 8/5 is the deadline. In process of reviewing bylaws. Supporting Leadership Institute, needs guidance on how that works. Viewing logistics for upcoming conference, planning possible webinars or sessions for the future.

#### **Reference and Adult Services - Michelle Osborne**

5 new members added from January to June, a total of 99 members now. 3 buzz sessions, all have been posted to website. Met in July to talk about programming, some posts on Facebook page. Looking for two at-large members to serve on board. Next meeting 10/19.

#### **Roundtable for Ethnic and Minority Concerns - Brittany Champion**

We have upcoming events scheduled, a 3 part summer series about Why are we still having Difficult Conversations for 7/20 (already on the YouTube channel), 8/17, 9/21 and another scheduled for 11/16. Working on conference planning, ECU paraprofessional conference presentations in May 2022. Constance Hill Martina diversity award reached 92% of our goal. Talking about how to choose awardees for conference 2023.

#### **Resources and Technical Services - Tiffany Henry**

Sent a survey to all NCLA members about suggestions for topics. 10.26 have a virtual poster session, call for proposals forthcoming.

#### **Special Collections - Jessica Janecki**

Online 5/22 storytelling program. Proposals due 8/30, program held 10/14 for upcoming program, especially interested in LIS students.

#### **STEM Librarianship in NC - Denice Lewis**

We have an upcoming webinar on 5/26, Building Bridges between academic and public libraries related to STEM programming. Q3 Patent Resources 101 webinar planned on 8/3. Lost secretary/treasurer, have two more open positions, will put out a call via email.

#### **Technology and Trends - Kate Hill**

Board met a month ago. We have been taking a break from webinars, but have been posting weekly on our social media accounts. Open discussion forums on a quarterly basis, building community to help with tech questions. Call for helpers to answer tech questions as a tech guru, especially from K-12 media specialists. Look for the August newsletter. First quarterly meeting the 2nd week of September.

#### **Women in Libraries - Michelle Hildreth**

Meet bi-monthly rather than quarterly in May, July and September. We hosted the ALA President and a panel about statistics, "Quantifying our Worth" webinar. Spring 2023 we want to host an event about library workers and burnout and why funding doesn't reflect our activities. Over 100 people attended, over 275 people registered. Planning a webinar with LAMS, NMRT about how to get more involved in NCLA in November.

#### **Youth Services - Matt Mano**

Matt resigns, filling in speakers for the upcoming YSS retreat. Working on bylaws. Amanda Weaver stepping up as chair.

#### **Committee Reports**

##### **Archives - Pamela Mason**

On 6/9, our committee, along with Libby Stone and Lorrie Russell, visited the State Library to go through the NCLA archives. There is a finding aid for materials pre 2005, but items 2005 and forward are unorganized in filing cabinets. Difference between NCLA archives committee and state archives. Pamela can visit once per quarter to better organize

before asking for help. Request for all board members to read page 39 in our handbook to see what records you have, do you need to transfer them to archives. Discussion about a list of previous chairs, and transferring to digital files.

#### **Conference - Dawn Behrend**

Next meeting is 8/9, and we will determine the theme. Timeline is in the works. NCSLMA partnering at their member rate for their conference, if any NCLA members would like to attend.

#### **Constitution, Codes & Handbook - Libby Stone for Mark Sanders**

Please review the updated handbook to vote in October.

Move to accept revised bylaws of Government Resources, CJCLS, and YSS: Dawn Behrend seconded, unanimous in-person aye. Now, these can go back and be approved by each section, and posted on their website.

#### **Development - Mike Crumpton**

Took group feedback about ordering stickers and magnets, recognition piece "It Starts With Me" for donation supporters. Logistics of how to get the stickers/magnets to the donors is still in discussion. Donors can be members or non-members.

#### **Diversity, Equity and Inclusion - Breanne Crumpton for Rodrigo Castro**

We are meeting monthly, supporting the mission. Looking for educational opportunities, establishing best practices, structures and strategies, clearly identifying needs. Need 2 new members, one from Eastern part of the state and one from an underrepresented community. Work on a vote to make this a standing committee in the future.

#### **Intellectual Freedom - Anne Mavian**

Working on our webpage. Would like a few more members. Focusing on how to handle challenges/issues from the frontlines; answering the questions, "What do I do?" [chat discussion about partnering with the state library 12:00:34 From Rachel Olsen : Anne says she met with Lynda Reynolds from State Library, they are interested in a partnership. They are working on a panel/open forum discussion event where people can help one another]

Motion: become a partner with the Unite Against Banned Books organization. Questions and discussion on what is involved, motioned tabled and Anne will gather more information for the October meeting. Anne would like us to vote via email once she obtains information from other state organizations, since Banned Books Week falls at the end of September.

#### **Marketing - Amanda Glenn-Bradley**

Need more stories for the upcoming newsletter today! Please use new submission form [chat 12:03:39 From Amanda/AGB (she/hers) - Marketing : <https://nclaonline.org/NCLA-Newsletter-Submission-Page>]. Working on a new style guide. Question about existing stationary, postcards or previous style guidelines, Libby has some. We are working on activating our Canva Pro account.

#### **Membership - Juli Moore**

Librarian spotlight, working on rewording the name of this column to be more inclusive.

#### **Scholarships - Katy Henderson**

Quiet committee so far, picking up in the next two quarters.

#### **Website Committee - Sam Harlow for Erin Holmes**

Stepping in as chair while Erin is on leave. Phishing has been prevalent, our NCLAONLINE.ORG emails have been hacked. They have been taken down from the website, but there is a directory behind the login. Added pages for committees, added landing page for NC Libraries. Erin will return in November.

#### **NC Public Library Directors Association - Juli Moore for Brian Hart**

We will have our first in-person meeting next week, changes happening with the board.

### **NC School Library Media Association - Delandrus Seales**

Wants to partner with Intellectual Freedom. Offering K-12 librarians to serve on your committees.

### **ALA Council Report - Siobhan Leondorf**

Please google ALA reports to read the full report in its entirety. A DEI toolkit is available on ALA's website. Intellectual Freedom is getting the most attention. Privacy policies with vendors like Hoopla are working to secure patron safety. There are more book bans today than in the last 20 years combined. Updates to federal PSLF guidelines.

### **NC Libraries- Ralph Scott**

The next issue will have a soft release in August.

### **State Librarian - Michelle Underhill**

Working on webinars to address intellectual freedom issues. partnering with NCLA and NC LIVE on a Racial Equity Toolkit. I am open for questions anytime.

With no other business, Libby adjourned the meeting at 12:28p.m.

**Next Meeting:** *Friday, October 28, 2022 at 10:00 AM, Highpoint Museum, Highpoint, NC*

**Addendum to the Meeting:** [21 voted](#) to approve Anne's motion, and that I subsequently signed the partner statement to join the United Against Banned Books organization.

### **Chat vote for adopting the agenda:**

10:09:34 From Morgan Ritchie-Baum, BLINC (she/her) : Yes  
10:09:36 From Matt Mano, YSS : Yes  
10:09:36 From Tiffany Henry : yes  
10:09:36 From Sam Harlow (she/hers) : Yes  
10:09:37 From Michelle Underhill (SLNC) : Yes  
10:09:52 From MHildreth : yes  
10:09:53 From Sam Harlow (she/hers) : Aye  
10:09:54 From Morgan Ritchie-Baum, BLINC (she/her) : yes  
10:09:55 From Jessica Janecki : yes  
10:09:55 From Brandy Hamilton : yes  
10:09:56 From Sandra Lovely : yes  
10:09:56 From Kate Hill : yes  
10:09:57 From Tiffany Henry : yes  
10:09:57 From Elizabeth Ellis : yes  
10:09:58 From Elisabeth : yes

### **Chat vote to approve 4/29/22 minutes:**

10:09:58 From Matt Mano, YSS : Yes  
10:10:03 From Brittany Champion : yes  
10:10:29 From MHildreth : yes  
10:10:29 From Jessica Janecki : yes  
10:10:29 From Morgan Ritchie-Baum, BLINC (she/her) : yes  
10:10:30 From Sandra Lovely : Yes  
10:10:30 From Sam Harlow (she/hers) : Yes  
10:10:31 From Brittany Champion : yes

10:10:31 From Brandy Hamilton : yes  
10:10:32 From Tiffany Henry : yes  
10:10:33 From Kate Hill : yes  
10:10:33 From Elizabeth Ellis : yes  
10:10:33 From Elisabeth : yes  
10:10:34 From Matt Mano, YSS : Yes

**Chat vote to accept revised bylaws from Constitution, Codes & Handbook:**

11:58:38 From Sam Harlow (she/hers) : Yes  
11:58:38 From Morgan Ritchie-Baum, BLINC (she/her) : yes  
11:58:40 From Matt Mano, YSS : Yes  
11:58:42 From Ralph Scott : yes  
11:58:44 From Sandra Lovely : Yes  
11:58:45 From Brittany Champion : yes  
11:58:45 From MHildreth : yes  
11:58:46 From Brandy Hamilton-LAMS : YES  
11:58:56 From Amanda Weaver YSS : yes