

REMCo Meeting

Tuesday 10/16/18

11am

Attendees: Brittany Champion, Jewel Davis, Arnetta Girardeau, Marcellus Joiner, Iyanna Sims

Event Update

- *Ask the Professionals* event is tentatively rescheduled for March 8, 2019. There was a suggestion for another date just in case the proposed date conflicts with universities' spring break. Marcellus will contact Wanda Brown to see if this is the only date available.
- The time and format for the event will be the same but different location. The event will now be held at Duke University, Perkins 217.
- The new location, Perkins 2017 at Duke University, can accommodate up to 100 people and will be available at 8am on March 8th.

Action Items

- Arnetta will send pictures of the room, check to see if the room can be set-up the night before, and send out parking details.
- Marcellus will contact panelists to see if they are available for the tentative date or another date.

Newsletter planning

- Jewel set the dates for the newsletter: Jewel will send out a call to members by next week, Tuesday, 10/23, members will have until November 15th to submit, and the newsletter will be sent out by December 3rd.
- Jewel will send out a call to members asking for articles on a variety of topics including a recap of ALA and JCLC conferences and ideas for webinars. If we do not get any response from members, Jewel has volunteered to write an article recapping ALA or JCLC. Marcellus and Iyanna will submit ideas for possible future webinars.
- Ideas and responsibilities for the newsletter were added to a Google document. The document can be found at https://docs.google.com/document/d/1tWeh_qk8xE5ADjftl_SAA67vsFvwYXW2sNxAX2Hkug/edit. Some suggestions included including a section that consist of members sharing publications, programs, new jobs, and any other professional highlights and a "REMCo recommended reads" that will focus on minority authors and works on various reading levels.

Action items:

- Jewel will send out examples of past newsletters and send out a call to members by next week, the week of October 20th.
- Brittany will send interview questions to members who are being considered for member spotlight section of the newsletter.
- Marcellus will contact Diversity Resident at UNCG for a "greetings and self-introduction" article.

- Brittany will create a form for members to complete to share professional news and recommended readings.
- The Board will submit titles and authors for the REMCo recommended reads section.

Other business

- Gerald sent a suggestion for the REMCo luncheon. The board will discuss the suggestion and plans for the conference in the next few months.
- The next meeting will be on Wednesday November 13th at 11am.

Meeting adjourned: 11:45am

Minutes submitted by Lyanna Sims