

NCLA/Public Library Section Executive Board

TEAMS Meeting

Thursday, August 31, 2023, 11am -12pm

Present: Sandra Lovely, Carrie Lee, Jennifer Rogers, Joan Sherif, Karen Feeney, Laura Highfill, Lindsey Shuford, Lynda Reynolds, Rachel Webb

Sandra Lovely, Chair, called the meeting to order.

NCLA Executive Board Report - July 28, 2023

Sandra sent copies of the Board Report to all PLS members.

Biennial Conference - Carrie Lee presented program updates including discussion of the wine and cheese reception. She has been in touch with local arrangements and found out about how much wine to order and to plan for about 25 people. There will be a PLS table and a schedule will be set. Jennifer will prepare handouts. It was discussed to change the Adult Services Committee and form a Program Committee which will be more inclusive of different programming ages. Members will need to be recruited and include a broad representation. Rachel reported that it was difficult to find members for the Marketing Committee and suggested having a marketing person rather than committee. The wine and cheese event will be a good time to find new members to join committees.

Nominating Committee - Rachel said that she had a new person who was interested in serving as an officer. Sandra will reach out to Michelle Osborne who is a Branch Manager who is interested in the Vice Chair position. Lindsey said that she will continue as a Director. Both names will be presented at the wine and cheese event. Laura said that she planned to step down. Vacant positions will be filled in the next biennium.

Robert's Award - There was a discussion about when the award will be presented. Sandra included the five nominations. Laura, Jennifer, and Joan volunteered to serve on a subcommittee to review the nominations and submit the recommendation to Sandra. The subcommittee will contact the winner and library. The winner will receive \$500 as will the library. It was noted to make sure that a picture was taken of the winner.

Free Table Swag and Basket - The theme for basket is "Wine and Relax" Several members volunteered to bring items for the basket. Lynda will bring essential oils and chocolate. Sandra will bring a basket. Joan will bring wine. Sandra will check with Wanda Brown, Local Arrangements, about when the basket needs to be ready. Plans will be made to put the basket together the day before. Rachel will be the contact for the raffle.

It was discussed to order 250 to give away a Bright Flag Set (black) with Adhesive Notes. Sandra will place the order.

Budget - The author costs will be \$2500 for the honorarium, registration, and hotel the wine and cheese event will cost \$1000. The total of \$3500 is within budget since the balance is \$6360.73. With tickets sold for the wine and cheese event, some funds will be recouped.

The next meeting will be on October 5 at 11:00 am.

The meeting was adjourned.

Submitted by
Joan Sherif, Secretary