**Youth Services Section**

**Executive Board Meeting**

**September 14, 2021**

The Executive Board met for the eighth meeting of the 2019-2021 Biennium via Zoom. Attending were: Chair Lisa Donaldson, Secretary Jewel Davis, Director at Large Jessica Reid, State Library of North Carolina Liaison Jasmine Rockwell, Scholarships Chair Julianne Dunn, Vice Chair/Chair Elect Matthew Mano, Director of Membership and Communications Jen Pace Dickenson, NC Book Award Rep Janet West, PLS Liaison Joan Sheriff, and Treasurer Helen Yamamoto

**Agenda**

Meeting called to order at 12:05

**Approval of Past Minutes**

* The board reviewed the June 01, 2021 minutes. Motion to approve. Motion seconded. Motion passed.
* The board reviewed the March 02, 2021 meeting minutes. Motion to approve. Motion seconded. Motion passed.

**Election results**

The newly elected YSS Board Members for the 2021-2023 Biennium are listed below. Their tenure will begin in October.

* **Chair**: Matt Mano, Youth Services Librarian, Onslow County Public Library matthew\_mano@onslowcountync.gov
* **Vice Chair/Chair**: Elect Amanda Weaver, Children’s Librarian, Person County aweaver@personcountync.gov
* **Secretary**: Tracy Bagnato, Youth Services Librarian, Wake County tracy.bagnato@wakegov.com
* **Treasurer**: Helen Yamamoto, Library Manager, Morrisville Community Library, hyamamoto@wakegov.com
* **Director of Membership**: Alicia Finley, Children’s Library Services Specialist II, Charlotte Mecklenburg Library afinley@cmlibrary.org
* **Director at Large**: Jessica Reid, Teen Librarian, Charlotte Mecklenburg Library jreid@cmlibrary.org
* **Scholarship Director**: Christin Daubert, Early Childhood Librarian, Southern Pines Public Library cdaubert@sppl.net

**NCLA Conference**

* YSS will purchase one digital gift card for the conference raffle to Bookshop.org. Lisa will notify NCLA and Helen will arrange the purchase when a winner is chosen.
* YSS student scholarships for NCLA Conference attendance will be given to Cara Babitz and Lindsay Robbins.
* YSS Sessions scheduled during conference:
	+ October 19, 3:45-4:45 YSS Business Meeting
		- During the business meeting we will introduce the new board and announce the grant recipients. Matt will share his vision for the upcoming biennium, open the floor for feedback on YSS initiatives, and solicit volunteers for retreat planning
			* Lisa will send invitations to new Executive Board and grant recipients to attend business meeting.
			* Jessica will create a presentation slide of each board member. Lisa will ask new board members to send a picture and bio.
			* Jen will send out an email advertising the YSS sponsored sessions and business meetings.
	+ October 22, 10:15-11:15 Early Literacy to-go: Outreach and Self-Directed Activities to Empower Child Care Centers, Parents & Caregivers -Christin Daubert
	+ October 22, 10:15-11:15 From Among Us to Tik Tok: Focusing on the needs and interests of Teens -Jessica Reid, Alicia Finley, Gracey Gordon, Megan Mosher
* The YSS board members will all be attending the conference virtually.

**Programming Kit Grant Update**

* All of the items have been sent to recipients. We will need to reach back out and follow-up to see if they will be ready to present at the retreat.

**Budget update- Lisa & Helen**

* 1st quarter balance was $8724.92. $95 was received in membership dues and we paid out $2370.62 to fund the programming grant.
* 2nd quarter balance is $6459.20. We will be spending funds for two student scholarships ($50.00) and a gift card for the raffle ($25.00).
* Funds will need to be kept for the retreat. Currently the only income we are receiving is from the $5.00 membership dues. We could collect funds by hosting a virtual event and charging a small fee.

**State Library Updates- Jasmine**

* Please fill out the End of Summer Survey. This provides an opportunity to report library activities with adults.
* The continuing education program Mother Goose on the Loose has new dates of April 18, 20, and 22. We are hoping for in-person attendance. Each workshop will have a maximum of 30 participants.
* The YALSA T3 train the trainer project is now uploaded into Articulate. They are utilizing beta testers for the content and Jessica, Matt, and Julianne volunteered to beta test. Once the beta testing is complete, the content will be available in Niche Academy.
* Autism Courses are now available in Niche Academy
	+ The nine modules are:
		1. What is Autism?- Welcome to the first training video for librarians wishing to better serve the autism community.
		2. What does autism look like?- This is the second presentation in the series of Library Services to those with autism. It covers greater details on how autism manifests itself through age and sex.
		3. Serving Adults with Autism- This is the third presentation in the series of Library Services to those with autism. It discusses issues adults with autism are dealing with and creating library programming for this group.
		4. Serving Teens with Autism -This is the fourth presentation in the series of Library Services to those with autism. This video discusses library programming for teens with autism and skills librarians should focus on in those programs.
		5. Volunteering and Employment for those with Autism- This is the fifth presentation in the series of Library Services to those with autism. Opportunities and challenges of employment for those with autism are discussed. Ideas for utilizing volunteers with autism in the library are also covered.
		6. Reference and Reader's Advisory for Patrons with Autism -This is the sixth presentation in the series of Library Services to those with autism. In this video you will learn about how to better communicate with those with autism to make reader's advisory and reference better. Inclusivity on library spaces will also be discussed.
		7. Sensory Story times-This is the seventh presentation in the series of Library Services to those with autism. Creating sensory story times from structure to program ideas will be covered.
		8. Technology and Autism -This is the last presentation in the series of Library Services to those with autism. This video addresses technology programming for those with ASD, making websites and computers more inclusive and ADA compliance around technology.
		9. Autism References and Resources References for all the presentations
* 350-400 seats are available for each module, and they can be taken independently of each other. You do have to request access to use the modules.
* They are still working on offering mental health content. Infopeople has a Self-Care for Library workers course that was advertised by email. Jasmine will be coordinating with Lauren Clossey for additional options for mental health and mental first aid for patrons.
* They are still looking into offering food literacy workshops and will possibly be working with Rebecca Antill.
* Ten mini-grants of up to $4,000 each will be available for all public libraries to partner with a local laundromat for the creation of a Family Literacy Center equipped with appropriately sized furniture, interactive learning manipulatives, and literacy materials (books and literacy tip sheets for caregivers). Applications will be announced and open in the mid-fall of 2021 with a due date of December 1. Grant awards would be announced in early 2022 with implementation beginning in the spring of 2022 and reporting in June.
* They are still working on the Racial Equity modules and are almost done. They extended Dr. Love Jones contract to September. Timothy Owens will conduct a review and then will have public library directors conduct beta testing.
* DNCR office of education and outreach partnered with NC Kids to create the Exploration Journal. More copies of the journal were printed than they expected, so they made backpacks (PATH packs) for patrons with nature and family themed activities included. Jasmine requested packs to send to each library system along with the Exploration Journals. Each system will receive 50 NC Kids' Exploration Journals and one PATH Pack.
* New public library standards are coming soon and are currently being reviewed by NCPLDA. Hopefully the SLNC Commission will approve the standards in the fall.
* Most of the Library Development team is currently participating in two days in the office and three days at home office teleworking pilot which will continue until the end of December.
* CSLP store is up and running. The manual codes will go out soon.

**NCCBA Update- Janet**

Still acting as separate from NCSLMA. NCSLMA did pay for this year’s award. NCSLMA may pay a small amount moving forward. Nominee info will be up on blog and they will start the process of collecting nominations for the 2023 award. Voting for this year’s nominees is in March.

**YSS Bylaws Review**

* The board reviewed the proposed edits to our bylaws and added edits and suggestions directly to the document: <https://docs.google.com/document/d/1HbDlFR4PerNzzjBVNl09FZ0kgHG7o610/edit?usp=sharing&ouid=109128979504102637414&rtpof=true&sd=true>
* Lisa will follow-up with Laura Davidson about the following
* the board scheduling quarterly meetings (does this need to be stated in by-laws?)
* Do elections need to be open at least 30 days? Is there an established time frame per the NCLA bylaws?
	+ Has another section updated their bylaws about email elections so that we can use theirs as a guide
* Standing Committee language in Article IX Section 1
	+ Do we need to include our liaisons like the PLS position?
* The board also discussed needing a standing committee to help plan retreat.
* Lisa will speak with Laura about the questions and changes and follow up with us. YSS members and NCLA executive board will need to approve changes.

**Other Business**

* Matt asked for the results of the past member survey to be sent to the board
* Lisa and Matt will work on resending out the survey to members to help Matt plan for the upcoming Biennium
	+ We can also add the survey link to sessions and materials at the conference
* Jessica will create a YSS scavenger hunt with the prize of a retreat registration.

**Next meetings:**

Conference Business Meeting Tuesday, October 19th 3:45-4:45pm (virtual)

Tuesday, December 7th 12-3pm

Meeting adjourned at 1:57pm