RESPONSIBILITIES

The YSS Vice Chair aka Chair-Elect, works as a voting member on the YSS board and acts as the Chair in his/her absence.
Assists the Chair in facilitating YSS quarterly meetings and overall function of the committee towards its goals.

Duties:

- Serves on the YSS Executive Committee as a voting member at quarterly meetings. If VC cannot attend a quarterly meeting, the VC will notify the YSS Chair.
- May be called upon to deliver Youth Services’ report at the NCLA board’s quarterly meetings, if the Chair for some reason cannot attend.
- VC aids the Board in preparation and facilitation of Biennial YSS retreat, Biennial NCLA Conference and as needed in preparation for these two upcoming events.
- May be called as needed to serve on nomination committee or other as needed committees.
- After serving two years as Chair-Elect, the person in this position—will transition into the Chair position for 2 years then into Past-Chair for an additional 2 years if desire.
- Other duties as requested by the Board or Chair.

COMMITMENT
Quarterly meetings
1 YSS retreat, 1 NCLA conference, additional meetings as directed.

SECTION EVENTS
- Sponsored Sessions at NCLA Biennial Conference
- Biennial YSS Retreat

VOTING MEMBER
YES

ADDITIONAL RESOURCES
YSS Webpage: https://nclaonline.org/yss
Youth ListServ: to jlib-youthservices@statelibrarync.simplelists.com

YOUTH SERVICES SECTION
YSS aids library professionals, at all levels, in their pursuit to provide quality services and resources to children, young adults, and families across North Carolina.